

Cheyenne County Board of Commission

March 30, 2017

Convene

Terry Rieger called the meeting of the Cheyenne County Board of Commission to order at 8:00 AM on March 30, 2017 at the Board Room. Attendance: Roger Faulkender, Present: Terry Rieger, Present: John Garner, Present.

Motion/Vote-Minutes

Roger Faulkender made a motion to approve the minutes of February 15, 2017 as written. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

County Attorney-Nicole Romine

County Attorney, Nicole Romine went over a few changes to the Purchasing Policy. One major concern with a few departments was the \$2500.00 limit on emergency repairs the departments would like to see it increased to \$3500.00. After some discussion, the BOCC decided to set the limit at \$3500.00. County Attorney, Nicole Romine said the only thing left on the Personnel Handbook was the wording on payroll. Attorney Romine, suggested that the handbook be put on the agenda of the next meeting and allow 30 minutes for discussion. Attorney Romine asked for 10 minutes of executive session for legal counsel and advice.

Executive Session

Roger Faulkender made a motion to go into executive session to discuss legal matters. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 8:25 A.M. for ten minutes. Regular session resumed at 8:35 A.M. Upon returning to regular session, Chairman Rieger announce that no decisions were made.

Motion/Vote - Payroll & Accounts Payable

Roger Faulkender made a motion to approve the accounts payable warrants and payroll warrants. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

County Clerk-Scott Houtman

County Clerk, Scott Houtman reported that he had sent out paper with the current payroll, payroll every two-weeks and payroll once a month so employees could have input to what they preferred. All three were figured at \$15.00 an hour. The forms that Clerk Houtman received back said that eighteen preferred every two weeks, thirteen preferred once a month and three wanted it to stay the same. Commissioner Rieger asked Clerk Houtman how he felt about it and Clerk Houtman said he preferred once a month and felt there was no way his office could do every two weeks without hiring a third person. Clerk Houtman stated he did not want to hire another person because he felt it was a waste of taxpayer's money. Several County Employees were present and stated that they would like to have it go to twice a month, because it would financially hurt them if it transferred to once a month. After a lengthy discussion, it was decided to keep payroll as it currently is.

Payroll

Roger Faulkender made a motion to keep the payroll as it is currently being done. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Abatements

Abatements #2017000005-#2017000007 were presented for review.

Abatements

Roger Faulkender made a motion to approve abatements #2017000005-#2017000007. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Resolution 17-06

A resolution resending resolution 07-04 that implemented a county-wide burn ban.

Motion/Vote - Resolution 17-06

Roger Faulkender made a motion to approve resolution 17-06. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

IT-Eric Harper

IT, Eric Harper presented an amended contract form Nex-Tech. The Courthouse needed a few more call paths so it increased it from \$868.00 to \$905.00. The BOCC signed the amended contract. Eric presented a quote from Reach Solutions to replace the firewall at the EM Building for \$1400.00 the old one will be transferred to the County Shop. The BOCC gave their approval.

Transportation Van-Carol Sloper

Carol Sloper presented her report to the BOCC. The transportation van is starting out slow but is catching on and people are using it more. Mrs. Sloper informed the BOCC that the van would be out of service on April 26th for advanced mobility training. Commissioner Faulkender asked how much the van is costing the County every year. Mrs. Sloper said that the budget is set at \$17,000.00 and the City of St. Francis, Bird City Century II and the County share in the cost. Mrs. Sloper gave an update on the storm shelters, Bird City Century II will be sending the County a check for \$10,997.50 for their share and the City of St. Francis will be sending a check for \$5,962.50 for their share. Mrs. Sloper asked that a motion be made to approve the voucher for the 20% matching fund payment.

Matching Fund Payment-Transportation Van

Roger Faulkender made a motion to approve the matching funds voucher for the Transportation Van in the amount of \$11,782.60. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Transportation Van-Carol Sloper

Carol Sloper asked that the BOCC make a motion to approve Emergency Management to purchase a Rescue auger from grant funds in the amount of \$900.00

Rescue Auger

Roger Faulkender made a motion to approve the purchase of a rescue auger in the amount of \$900.00 from grant funds. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Transportation Van-Carol Sloper

Mrs. Sloper asked for five minutes of executive session for non-elected personnel.

Executive Session

Roger Faulkender made a motion to go into executive session for non-elected personnel. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 9:25 A.M. for five minutes. Regular session resumed at 9:30 A.M. Upon return of regular session, Chairman Rieger announced that the BOCC accepted Carol Sloper's resignation effective April 30, 2017.

Transportation Van-Carol Sloper

Carol Sloper asked for a motion so that Ryan Murray could run an ad in the paper for a part-time position to replace her.

Motion/Vote-Ad For Part-time EM Assistant

Roger Faulkender made a motion to approve the ad for a part-time EM assistant. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Airport Agreement-Robert Grace

Robert Grace ask the BOCC if the wording of the Airport Agreement could be changed to say Grace Flying Service will pay the entire premium of the insurance. Mr. Grace said that he had spoken to both the County's insurance agent and his own and they both said that it does not give the County any extra benefit to be paying half of the premium. The BOCC did not have a problem with it but would like the County Attorney to look at it before approving any changes.

Resolution 17-07-County Clerk

County Clerk, Scott Houtman presented resolution 17-07 to the BOCC to read and approve.

Resolution 17-07

Roger Faulkender made a motion to approve resolution 17-07, a resolution adopting the purchasing procedures involving the expenditure of County funds. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Cheyenne County Fair Board

Members of the Cheyenne County Fair Board came to the BOCC to ask that they be allowed to have a beer garden the night of the concert. The BOCC said they did not want to have any alcohol because the fair should be for children and would like to see better enforcement of the no alcohol policy that is currently in affect. The Fair Board members said they understood and thanked the BOCC for their time.

Sheriff-Cody Beeson

Sheriff, Coy Beeson went over the bidding process he did for new vehicles. Sheriff Beeson said that even though he did need to do bids he went ahead and did them anyway. The first bid was from Government Fleet for \$29,370.00 plus any options that were needed. Sheriff Beeson said he went to Yost Ford and their bid was for \$32,600.00 and it had the options that they wanted. This made only a difference of \$1,000.00 between Yost Ford and Government Fleet. Sheriff Beeson said that he took the bid from Yost Ford because Government Fleet would have either a delivery charge or himself and deputies would have to go to Illinois to pick up the vehicles. Sheriff Beeson said that he would talk to BOCC about an equipment purchase at a later meeting because it will need the BOCC approval. Sheriff Beeson asked for 10 minutes of executive session for land purchase.

Executive Session

Roger Faulkender made a motion to go into executive session for ten minutes for land purchase. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 10:12 A.M. for ten minutes. At 10:22 A.M. Clerk Houtman informed the visitors that five more minutes was needed. Regular session resumed at 10:37 A.M. Upon return to regular session, Chairman Rieger announced that no decisions were made.

Motion/Vote - Resolution 17-08

Roger Faulkender made a motion to approve Resolution 17-08 a resolution to transfer funds from the noxious weed contractual to the grant fund(220) in the amount of \$2,500.00. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Assisted Living-John Grace & Cameron Garner

Consultant, John Grace explained to the BOCC that they had come across access to some tax credit money. The Federal Government after Katrina set up a special program for distressed communities to have access to a federal tax program. John Grace introduce Cameron Garner and Troy Villafarra from Crescent Growth Capital LLC. Cameron Garner & Troy Villafarra gave their presentation on the Federal NMTC Cash Flow Model to the BOCC. The County will receive \$5,000,000.00 from the NMTC, it will fund the remodel of the present rooms at the Good Samaritan Village and Crescent Growth Capital LLC will receive \$1,500,000.00. Cameron Garner will put together a resolution for the BOCC to sign at the next meeting.

Public Works Supervisor-Dave Flemming

Public Works Supervisor, Dave Flemming gave his report and asked that the gravel royalties be raised from .20 to .30 a yard. The BOCC gave their approval. Supervisor Flemming asked permission to put a minimum bid on the Bird City Fire truck that was being put up for auction after some discussion the BOCC gave their approval. Supervisor Flemming asked to purchase a subscription to SIS from Caterpillar for \$900.00. The online program allows access to manuals on equipment. The BOCC gave their approval. There was some discussion over the new purchasing policy and the BOCC said it would stay where it is for now. Supervisor Flemming asked for a motion to trade for two 140K Caterpillar graders for \$236,000.00 each and a trade allowance of \$58,000.00 and \$65,000.00 for the two to be traded in.

Motion/Vote - Purchase Two Caterpillar 140K Road Graters

Roger Faulkender made a motion to purchase two Caterpillar 140K road graters for \$230,000.00 each. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Public Works Supervisor-Dave Flemming

Public Works Supervisor, Dave Flemming handed out copies of previous minutes to the BOCC. Supervisor Flemming said that he was concerned that some longevity incentives were dropped in the new handbook. The BOCC said they would like to keep them out of the new handbook and not change it. Supervisor Flemming said he personally thinks the Department Heads need to go through the handbook and try to get some things cleaned up. Chairman Rieger said it needs to be done or this will keep being edited and will never be done.

Adjournment

Roger Faulkender ordered that the commission adjourn until 3/30/2017. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). Roger Faulkender Ordered that the commission adjourn until 04/14/2017.

Signatures

Chairman, Terry Rieger

County Clerk, Scott Houtman