

# **Cheyenne County Board of Commission**

**March 15, 2017**

## **Convene**

Terry Rieger called the meeting of the Cheyenne County Board of Commission to order at 8:00 AM on March 15, 2017 at the Board Room. Attendance: Roger Faulkender, Present: Terry Rieger, Present: John Garner, Present. Also in attendance were County Attorney, Nicole Romine, County Clerk, Scott Houtman, and Karen Krien with the St. Francis Herald. Chairman Rieger led the meeting in the Pledge of Allegiance. Norman Morrow opened in prayer.

## **Motion/Vote - Minutes**

Roger Faulkender made a motion to approve the minutes of February 15, 2017. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

## **Motion/Vote - Payroll Warrants & Accounts Payable Warrants**

Roger Faulkender made a motion to approve payroll warrants & accounts payable warrants. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

## **County Attorney-Nicole Romine**

County Attorney, Nicole Romine said there had been some concern about old resolutions being published, but there is nothing legally inappropriate. The question on the ballot was what needed to be published, and it was. Attorney Romine asked that the BOCC read the payment structure for the assisted living project that was emailed out and be familiar with it by the next meeting, when John Grace is here. Attorney Romine asked for some guidance with the purchasing policy from the BOCC. Attorney Romine said that Clerk Houtman had reached out to other counties and the one from Allen County was the one that worked the best, but needed a few changes. The BOCC gave their approval for Attorney Romine start on a draft and present it at the next meeting.

## **St. Francis Fire Chief-Job Description**

The BOCC read and approved the Job Description for the St. Francis Fire Chief.

## **Courthouse Doors-Eric Harper & Ryan Murray**

Eric Harper presented a bid for audio and video for the handicap door of the Courthouse. Ryan Murray presented a bid for new locks and key cards for the Courthouse and Emergency Building. After some discussion, the BOCC asked that the two projects be put into one bid and brought back to the BOCC.

## **NRP Contract**

NRP Contract was presented for Jason Johnson.

## **Motion/Vote-NRP Contract**

Roger Faulkender made a motion to approve the NRP Contract for Jason Johnson. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

## **Hospital Administrator-Scott Jenkins**

Hospital Administrator, Scott Jenkins gave his report and said they are still having strong numbers in the hospital and the Bird City Clinic. Nursing is getting back to being appropriately staffed. Administrator Jenkins informed the BOCC that they have received several applicants for his position.

## **St. Francis Fire Department-Dan Blair**

St. Francis Fire Department, Dan Blair presented bills for approval for service work on two rural fire trucks. One for \$591.30 and the other was for \$766.81. The BOCC gave their approval. Chief Blair asked if the outside lights on the Emergency Building could be changed to LED lights. The BOCC gave their approval. Chief Blair gave an update on runs for the Fire Department and said that the porta-tank was here.

## **Motion/Vote-Resolution 17-05**

Roger Faulkender made a motion to approve Resolution 17-05, a proclamation of local disaster emergency for Cheyenne County. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

## **Department Heads**

Department heads discussed what their employees would like for a payroll period, after a lengthy discussion it was decided to table the topic until the Clerk, and Department Heads could discuss it further.

## **EMS Director-Reid Raile**

EMS Director, Reid Raile gave his monthly report to the BOCC. Commissioner Faulkender asked how many life saving drugs are on the ambulance and Director Raile reported there are 25. Director Raile asked for five minutes of executive session.

## **Executive Session**

Roger Faulkender made a motion to go into executive session for non-elected personnel. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 10:17 A.M. for five minutes. Regular session resumed at 10:22 A.M. Upon return to regular session, Chairman Reiger announced that no decisions were made.

## **EMS Director-Reid Raile**

Commissioner Faulkender asked about the narcotics that expire if there was some way to work with the hospital so that they could be used before they expire. Director Raile said to do that there are many forms to fill out with the DEA so that the drugs can be tracked. The hospital contracts with a company that will let them send in their out dated drugs and get new in return. There is no company that will do the same for EMS.

## **High Plains Mental Health-Walter Hill & Chris Dinkel**

Walter Hill and Chris Dinkel with High Plains Mental Health presented their annual report of services that were provided in Cheyenne County. Mr. Hill said that they have had significant cuts this year and that they have had to cut support staff to stay within budget. The office in St. Francis has seen 32 patients this year and that is up from 25 patients last year. Mr. Hill said that they are asking for \$17,000.00 to be budgeted for next year.

## **GSV Administrator-Jeff Paulson**

GSV Administrator, Jeff Paulsen asked the BOCC to approve the bid from Travis Milne to install the sliding glass door in apartment #3 for \$3260.00 and it was noted that it was the only bid received.

## **Motion Vote-GSV Bid**

Roger Faulkender made a motion to approve the bid from Travis Milne to install a sliding glass door in apartment #3 in the amount of \$3260.00. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

**GSV Administrator-Jeff Paulsen**

GSV Administrator, Jeff Paulsen asked the BOCC what they wanted to do about the bids for the contents in the apartment building that is to be torn down. It was decided by the BOCC to table the bids until it is determined if the contents can be repurposed within the county.

**Public Works Supervisor-Dave Flemming**

Public Works Supervisor, Dave Flemming presented the bill for a radiator. Supervisor Flemming asked the BOCC for permission to sell two old pickups at Western Auction. The BOCC gave their approval. The BOCC asked Supervisor Flemming to bring the old Dodge fire truck over from Bird City and sell it through Western Auction also.

**Concerned Citizen-Larry Wilson**

Concerned citizen, Larry Wilson had concerns about why resolution 16-10 was not published until this year. The BOCC informed Mr. Wilson that County Attorney; Nicole Romine had assured them that there was not anything illegal about the late publishing of the resolution. It was the question on the ballot that needed to be published and it was.

**CCDC-Helen Dobbs**

CCDC, Helen Dobbs presented what she has done the previous year. Mrs. Dobbs also invited the BOCC to a ribbon cutting in Bird City and St. Francis.

**Sheriff-Cody Beeson**

Sheriff, Cody Beeson informed the BOCC that he has a billing issue at the Rawlins County Jail. An individual was arrested on a warrant out of Jefferson County, Colorado. Jefferson County is not wanting to pay for the 31 days the prisoner was held. Rawlins County wants Cheyenne County to pay half. The BOCC said that Cheyenne County is not responsible and this is between Rawlins County and Jefferson County.

**Adjournment**

Roger Faulkender ordered that the commission adjourn until 3/31/2017. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

**Signatures**

\_\_\_\_\_  
Chairman, Terry Rieger

\_\_\_\_\_  
County Clerk, Scott Houtman