

Cheyenne County Board of Commission

February 28, 2017

Convene

Terry Rieger called the meeting of the Cheyenne County Board of Commission to order at 8:00 AM on February 28, 2017 at the Board Room. Attendance: Roger Faulkender, Present: Terry Rieger, Present: John Garner, Present. Also present was County Attorney, Nicole Romine, County Clerk, Scott Houtman, and St. Francis Herald, Karen Krien. Commissioner Rieger led the Pledge of Allegiance and Jeff Landers led in prayer.

Motion/Vote - Approval Of Prior Minutes

Roger Faulkender made a motion to approve prior commission minutes dated 01/31/2017 8:00 AM. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

County Attorney-Nicole Romine

County Attorney, Nicole Romine asked for ten minutes of executive session to discuss legal matters.

Executive Session

Roger Faulkender made a motion to go into executive session to discuss legal matters. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 8:18 AM for ten minutes. At 8:28 AM executive session was extended for another five minutes. At 8:33 AM executive session was extended for another five minutes. Regular session resumed at 8:38 AM. Chairman Rieger announced no decisions were made.

County Attorney-Nicole Romine

County Attorney, Nicole Romine with the BOCC approval will get the final draft of the Employee Handbook she will work with the Clerk on the payroll portion of the handbook. Nicole will also work on the purchasing policy with the Clerk. The BOCC gave their approval.

Storm Shelters-Door Locks

Grant Writer, Carol Sloper was not able to attend the meeting, but asked for permission to pursue a grant that would pay 100 percent for radio-controlled locks for the storm shelters. If she could not get the grant, the matter would be dropped because of the cost of the locks. The BOCC gave their approval.

Northwest Kansas Juvenile Services/Northwest Kansas Community Corrections

The BOCC signed a letter of appointment for County Attorney, Nicole Romine to continue to serve on the Governing Board for the Northwest Kansas Juvenile Services/Northwest Kansas Community Corrections.

Accounts Payable Warrants & Payroll Warrants

Roger Faulkender made a motion to approve the accounts payable warrants & payroll warrants. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Scholarships-Strother Insurance Service

Alicia Strother with Strother Insurance Service had sent an email asking for the BOCC approval for giving out four scholarships to the schools in Cheyenne County again this year. The BOCC gave their approval.

NRP Rebate

Roger Faulkender made a motion to approve the NRP rebate for Sean Straub. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Director of Maintenance and Facilities-Shelly Christensen

Director of Maintenance and Facilities, Shelly Christensen presented applications for part-time Maintenance and Facilities and asked for 10 minutes of executive session for non-elected personnel.

Executive Session

Roger Faulkender made a motion to Executive Session John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 9:04 A.M. for ten minutes. Regular session resumed at 9:10 A.M. Upon return to regular session, Chairman Rieger announced that Greg Walz will be offered the part-time position.

St. Francis Fire Department-Dan Blair

St. Francis Fire Department, Dan Blair ask the BOCC to think about putting a burn ban into effect. The BOCC said they would follow Chief Blair's recommendation of the need for a burn ban, and they would put it into effect today. Chief Blair recommended that a burn ban be put in place.

Motion/Vote-Resolution 17-04

Roger Faulkender made a motion to adopt Resolution 17-04 a ban of open burning in Cheyenne County. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

St Francis Fire Department-Dan Blair

St. Francis Fire Department, Dan Blair asked for approval to apply for a grant for a washing machine to wash bunker gear. BOCC gave their approval. Chief Blair also asked to apply for the K-State Forestry Grant that is a 50/50 grant that has been budgeted for. The BOCC gave their approval. Chief Blair asked for 10 minutes of executive session for non-elected personnel.

Executive Session

Roger Faulkender made a motion to go into executive session to discuss personnel matters of non-elected personnel. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 9:25 A.M. for 10 minutes. Regular session resumed at 9:35 A.M. Upon return to regular session Chairman Rieger announced that no decisions were made.

St. Francis Senior Center-Art Kruger & Ken Quigly

St. Francis Senior Center, Art Kruger & Ken Quigly gave the yearly report of the income and expenses for 2016 and thanked the BOCC for their support.

Dispatch Supervisor-Eric Harper

Dispatch Supervisor, Eric Harper would like to get an updated agreement with the Haigler Fire Department. Supervisor Harper said that when the generator was put in that not all of the wiring was done. Heartland HVAC did the original wiring and now wants another \$600.00 to complete it. The BOCC suggested that Supervisor Harper get in contact with Sam Miller and have him look at it. Supervisor Harper asked that the BOCC to approved a new dispatch chair from 24/7 Chairs in the amount of \$1600.00. The BOCC gave their approval.

GSV Administrator-Jeff Paulsen

GSV Administrator, Jeff Paulsen asked for approval to repair a water softener in the amount of \$3600.00

Motion/Vote-Repair Water Softener

Roger Faulkender made a motion to approve the repair of a water softener in the amount of \$3600.00. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

GSV Administrator-Jeff Paulsen

GSV Administrator, Jeff Paulsen reported an operating loss of \$24,270.00 for January. Administrator Paulsen told the BOCC that they try to use local contractors when they can, but in some cases, they have to go out of the county. Administrator Paulsen said there is an issue between the GSV and the Building Commission over private rooms with private bathrooms in the new addition. After further discussion, Attorney Romine suggested that the discussion be tabled until the Building Commission can be present. Administrator Paulsen asked for 10 minutes of executive session for non-elected personnel.

Motion/Vote-Executive Session for Non-Elected Personnel

Roger Faulkender made a motion to go into executive session for ten minutes for non-elected personnel. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes). The BOCC entered into executive session at 11:50 A.M. for 10 minutes. Regular session resumed at 11:52 A.M. Chairman Rieger announced that no decisions were made.

GSV Administrator-Jeff Paulson

Chairman Rieger asked Administrator Paulsen to provide an itemized list of the contents in the apartments that will be torn down. The BOCC would be able to see what can be repurposed within the county and the rest will be put up for bids.

County Treasurer-Dolores Jenik

County Treasurer, Dolores Jenik presented the BOCC with two options for budget classes. One will be in Hays and the other in Colby. The meeting in Hays is on March 31st, and the Commissioner meeting will need to be moved up a day earlier to March 30th.

Motion/Vote-Move Meeting Date

Roger Faulkender made a motion to move the Commissioner Meeting From March 31, 2017, to March 30, 2017. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Resolution 17-04

The BOCC adopted Resolution 17-04 by signing the document.

Public Works Director-Dave Flemming

Public Works Director, Dave Flemming gave his report on work completed. Director Flemming presented a quote for the computer software that his office uses in the amount of \$4000.00 for the software and \$700 for maintenance. The BOCC gave their approval. Director Flemming said he was pleased with the upgrade to the brakes on the two Ford tractors and would like to purchase them from Yost Farm Supply for \$70,000.00 each.

Motion/Vote-Tractor Purchase

Roger Faulkender made a motion to purchase two Ford tractors from Yost Farm Supply for \$70,000.00 each. John Garner seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Public Works Director-Dave Flemming

Public Works Director, Dave Flemming informed the BOCC the Mack truck is using a gallon of oil to about 400 miles and will need to be taken to Hays Mack to have the motor rebuilt. Director Flemming presented the BOCC with the bridge inspection report.

County Clerk-Scott Houtman

County Clerk, Scott Houtman would like to move payroll from twice a month to once a month. County Attorney, Nicole Romine asked Clerk Houtman to send out a email to department heads and have them to attend the next meeting with their concerns.

Beeson Family-Cody Beeson

Cody thanked the BOCC for closing the Courthouse for Sam Beeson's Funeral.

EMS

Commissioner Roger Faulkender asked that Clerk Houtman get in touch with EMS Director Reid Raile and ask him to give the BOCC a monthly report.

Adjournment

Commissioner John Garner ordered that the commission adjourn until 3/15/2017. Roger Faulkender seconded the motion. The motion passed by vote: Roger Faulkender (Yes), Terry Rieger (Yes), John Garner (Yes).

Signatures

Chairman, Terry Rieger

County Clerk, Scott Houtman